



Technology & Logistics Skills Certificate Level I - Beginning Level



This program is designed for students who want a fast-track course of study that will enable them to enter the job market with the latest entry-level knowledge for the Logistics and Goods Movement Industries.

CAOT 142 Business Terminology for Logistics	2 UNITS
CAOT 143 Records Management for Logistics	2 UNITS
CAOT 144 Introduction to Logistics in the Nontraditional Office	1 UNIT
CAOT 82 (CSU) Microcomputer Software Survey in the Office	3 UNITS
MATH 105 Arithmetic (or higher Math level)	3 UNITS

11 Units